

Exhibit D

April 1, 2014

Dear Mayor Burda, Councilmembers, and Mr. Hoffman,

This is a request under the Maryland Public Information Act on behalf of the Action Committee for Transit. We ask to inspect the following records:

AGREEMENTS AND CONTRACTS

1. All agreements and contracts (signed or unsigned) between the Town of Chevy Chase and the firm of Buchanan, Ingersoll, and Rooney, dating from February 8, 2014, onwards.
2. All agreements and contracts (signed or unsigned) between the Town of Chevy Chase and the firm of Chambers, Conlon, and Hartwell, dating from February 8, 2014, onwards.
3. All agreements and contracts (signed or unsigned) between the Town of Chevy Chase and the firm of Alexander and Cleaver, dating from February 8, 2014, onwards.

INVOICES AND BILLS

1. All invoices or bills (paid or unpaid) from the firm of Buchanan, Ingersoll, and Rooney to the Town of Chevy Chase, dating from January 16, 2014, onwards.
2. All invoices or bills (paid or unpaid) from the firm of Chambers, Conlon, and Hartwell to the Town of Chevy Chase, dating from January 16, 2014, onwards.
3. All invoices or bills (paid or unpaid) from the firm of Alexander and Cleaver to the Town of Chevy Chase, dating from January 16, 2014, onwards.

CORRESPONDENCE

1. All correspondence between the firm of Buchanan, Ingersoll, and Rooney, on the one hand, and the Town of Chevy Chase, the Town Council, and/or individual Town Council members, on the other, from February 20, 2014, onwards.
2. All correspondence between the firm of Buchanan, Ingersoll, and Rooney, on the one hand, and the Town of Chevy Chase, the Town Council, and/or individual Town Council members, on the other, from before February 20, 2014, which was not open to inspection under our previous PIA request dated February 4.
3. All correspondence between the firm of Chambers, Conlon, and Hartwell, on the one hand, and the Town of Chevy Chase, the Town Council, and/or individual Town Council members, on the other, from February 20, 2014, onwards.
4. All correspondence between the firm of Chambers, Conlon, and Hartwell, on the one hand, and the Town of Chevy Chase, the Town Council, and/or individual Town Council members, on the other, from before February 20, 2014, which was not open to inspection under our previous PIA request dated February 4.

5. All correspondence between the firm of Alexander and Cleaver, on the one hand, and the Town of Chevy Chase, the Town Council, and/or individual Town Council members, on the other, from February 20, 2014, onwards.
6. All correspondence between the firm of Alexander and Cleaver, on the one hand, and the Town of Chevy Chase, the Town Council, and/or individual Town Council members, on the other, from before February 20, 2014, which was not open to inspection under our previous PIA request dated February 4.

Note that since the Town Council voted on February 20, 2014, to retain the firm of Buchanan Ingersoll & Rooney and its subcontractors Alexander and Cleaver and Chambers, Conlon & Hartwell to provide legal and government relations services to the Town of Chevy Chase, the requested records from before February 20, 2014, should now be open for inspection.

MINUTES

1. All minutes of all meetings (including lists of attendees) between the firm of Buchanan, Ingersoll, and Rooney, on the one hand, and the Town of Chevy Chase, the Town Council, and/or individual Town Council members, on the other, from February 20, 2014, onwards.
2. All minutes of all meetings (including lists of attendees) between the firm of Buchanan, Ingersoll, and Rooney, on the one hand, and the Town of Chevy Chase, the Town Council, and/or individual Town Council members, on the other, from before February 20, 2014, which were not open to inspection under our previous PIA request dated February 4.
3. All minutes of all meetings (including lists of attendees) between the firm of Chambers, Conlon, and Hartwell, on the one hand, and the Town of Chevy Chase, the Town Council, and/or individual Town Council members, on the other, from February 20, 2014, onwards.
4. All minutes of all meetings (including lists of attendees) between the firm of Chambers, Conlon, and Hartwell, on the one hand, and the Town of Chevy Chase, the Town Council, and/or individual Town Council members, on the other, from before February 20, 2014, which were not open to inspection under our previous PIA request dated February 4.
5. All minutes of all meetings (including lists of attendees) between the firm of Alexander and Cleaver, on the one hand, and the Town of Chevy Chase, the Town Council, and/or individual Town Council members, on the other, from February 20, 2014, onwards.
6. All minutes of all meetings (including lists of attendees) between the firm of Alexander and Cleaver, on the one hand, and the Town of Chevy Chase, the Town Council, and/or individual Town Council members, on the other, from before February 20, 2014, which were not open to inspection under our previous PIA request dated February 4.

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COSTS FOR RESPONDING TO INFORMATION REQUESTS

1. Any fee schedules for responding to requests for information under the Maryland Public Information Act.
2. All invoices or bills for copying costs for records or documents that the Town has billed from March 20, 2013, to March 20, 2014.

Please tell us how much this PIA request will cost. We expect to want copies of all of the records we are requesting.

Also please note that the Maryland Public Information Act Manual (12th Ed.) (October 2011) states on page 4-2, "Under SG §10-614(b)(2), if a record is found to be responsive to a request and is recognized to be open to inspection, it must be produced "immediately" after receipt of the written request. An additional reasonable period "not to exceed 30 days" is available only where the additional period of time is required to retrieve the records and assess their status under the PIA. A custodian should not wait the full 30 days to allow or deny access to a record if that amount of time is not needed to respond."

If you have questions about this request, please call Tina Slater, ACT Vice President for the Purple Line, at 301 585-5038.

Sincerely,

Miriam Schoenbaum
Action Committee for Transit
PO Box 7074
Silver Spring, MD 20907-7074